

M.Phil. (Public Administration)

Semester-I

Paper-1 (Compulsory)

Credits 4

Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

Objective of the Course: The purpose of this paper is to allow students to deal with various theories and approaches to administration. It is expected that the candidate will be able to analyze and understand the various aspects of administrative theory and practice.

Philosophical Foundations of Administrative Theory

A critical analysis of the philosophical foundations of various theories and approaches to administration such as Classical, Bureaucratic, Human Relations, Decision-making, Control, and Entrepreneurial Behaviour and Systems Approach.

Selected Readings

1. Douglas Lynne and J. D. E. S. Handbook of Administrative Theory and Philosophical Approaches, New York: Free Press, 1968.
2. Jacobson, T. A. E. S. Handbook of Administrative Theory and Practice, New York: Free Press, 1968.
- Jay, H. A. E. S. Introduction to Administrative Theory and Practice.

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**M.Phil. (Public Administration)
Semester-I**

Paper-3 (Optional)

Credits 4

**Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

Objective of the Course: The course is designed to provide a comprehensive understanding of public administration. It aims to equip students with the theoretical and practical knowledge necessary for effective public service. The course covers various aspects of public administration, including its history, principles, and functions. It also focuses on the role of public administration in the development of a nation and the importance of ethical values in public service.

Public Policy

- Theories and Concerns of Public Policy
- Democracy, Bureaucracy and Public Policy
- Policy Formulation Process: Role of Government, Institutions, and Framework
- Policy Analysis: Systematic Approach to Institutional Policy
- Policy Implementation: Approaches and Disincentives
- Policy Evaluation: Disincentives and Impact

Selected Readings

1. B. Guy Peters and Frans Kortebeek, *Public Policy Instruments: Evaluation of the Possibilities of Public Administration*, London: E. and F. Spon, 1977.
2. Raynald Arons, *Public Policy: An Introduction to the Theory and Practice of Policy Analysis*, London: E. and F. Spon, 1977.
3. K. J. Van der Stoep, *Development Policy and Administration: A New Approach*, London: E. and F. Spon, 1977.
4. Jay C. Shikany, *Public Policy Evaluation: A Guide to the Theory and Practice of Policy Analysis*, London: E. and F. Spon, 1977.

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**M.Phil. (Public Administration)
Semester-I**

Paper-4 (Optional)

Credits 4

**Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

Objective of the Course: The attempt of this paper is to assess the students' understanding of the current issues and problems in public administration. In a certain important issue, the administrative process and its impact on the development of the country are to be taught to the students.

Dynamics of Indian Administration

Parliamentary Democracy in India
Relations between Centre and States: Structure of Centre and States
Coalition Government and its Role in India
Administrative Reforms in India
Governance and State
Transparency and its Role in Governance: Separation of Powers
Integrity in Administration

Selected Readings

1. Subodh C. Kashyap, Coalition Government and its Role in India, New Delhi, 1999.
2. P. Chaturvedi, Eminent Powers: Good Governance, New Delhi, Indian Institute of Public Administration, 1999.
- In an Journal of Public Administration, Special Issue on Eminent Powers: Good Governance, July-September, 1999.
3. Branavan Chatterjee, Structure of Centre and States: A Study of the Indian Constitution, New Delhi, Bhanu Prava Associates, Calcutta, 1999.
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M.Phil. (Public Administration)

Semester-I

Paper-5 (Optional)

Credits 4

Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

Objective of the Course: This special paper attempts to address the students' understanding of various issues, problems and approaches to economic policy with a special emphasis on the analysis and performance of public enterprises. The students are also aware of public enterprises or services in the organizational practice of privatization.

Economic Administration and Public Enterprises Management

- 1. Nature and scope of Economic Administration
- 2. Economic role of Government Intervention: Practical and theoretical Approaches
- 3. Concept of public provision of Goods
- 4. Economic issues: Fiscal, Monetary and Industrial
- 5. Globalization with special reference to privatization
- 6. Public Enterprises: Analysis and Privatization: For Government Boards and Parastatal and Government Control over Public Enterprises
- 7. Public Enterprises: Performance and Organizational Practice
- 8. Public Enterprises: Services in India
- 9. Privatization: Organizational Practice

Selected Readings

1. Bhatnagar, S. C. Public Enterprises: Analysis and Privatization. New Delhi: Vikas, 1999.

2. Murray J. Horn. The Political Economy of Public Administration. Institutional Concepts of Public Sector. Cambridge: Cambridge University Press, 1999.

3. Mahapatra, G. A. Public Sector: Analysis and Privatization. An Economic Survey. New Delhi: Deep and Deep, 1999.

4. World Bank. Bureaucrats in Business: The Economics and Politics of Government in India. New Delhi: Oxford University Press, 1999.

5. Tandon, J. B. Public Sector Economics. London: Vikas, 1999.

**M.Phil. (Public Administration)
Semester-I**

Paper-6 (Optional)

Credits 4

**Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

Objective of the Course: Local Government is a subject of study for the students of Public Administration. The course is designed to provide a historical perspective on the evolution of local government in India. It also aims to provide a theoretical and practical understanding of the structure and functioning of local government. The course is designed to provide a theoretical and practical understanding of the structure and functioning of local government. The course is designed to provide a theoretical and practical understanding of the structure and functioning of local government.

Local Governance in India

Local Government: A Historical Perspective

Evolution and Development of Local Government

Constitutional Provisions for Local Government

Structure and Administration of Local Government

Problems and Challenges of Local Government

Development of Local Government in India

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**M.Phil. (Public Administration)
Semester-I**

Paper-7 (Optional)

Credits 4

**Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions. All questions carry equal marks.

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Selected Readings

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