

**DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH**

Outlines of tests, syllabi and courses of reading for M.Phil. Course in Public Administration for the session 2016-17

First Semester

Paper	Title	Credits	Marks
<u>Compulsory Papers</u>	<p>Administration</p> <p>Administrative Theory & Practice</p> <p>Administrative Law</p>		
<u>Any one of the following</u>	<p>Public Choice</p> <p>Development Administration</p>		

Second Semester

Paper	Title	Credits	Marks
<u>Compulsory Paper</u>	<p>Development</p>		100
<u>Any two of the following</u>	<p>Local Government in India</p> <p>Economic Administration & Public Choice</p> <p>Enterprise Administration</p> <p>Development of Socio-Economic Administration</p>		100

Note:

A paper is compulsory on the Board of Control & Finance Commission Report on the Administration of the Government of India.

Development Administration

Development of Socio-Economic Administration

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**M.Phil. (Public Administration)
Semester-I**

Paper-2 (Compulsory)

Credits 4

**Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Course: The objective of the paper is to acquaint the students with the various aspects of public administration, its nature, scope, and functions. It also aims to develop the students' ability to analyze and evaluate the administrative process and its impact on society.

Pedagogy: Class room, Seminar, Discussion, Group Discussion, Case Study, Project, etc.

Advanced Research Methodology and Research in Public Administration

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M.Phil. (Public Administration)
Semester-I

Paper-3 (Optional)

Credits 4

Max. Marks: 100
(Theory: 80 – Term Paper: 20)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Paper: The objective of the paper is to assess the candidate's knowledge and understanding of the concepts and theories of public administration. It also aims to evaluate the candidate's ability to apply these concepts and theories to solve practical problems. The paper is designed to test the candidate's analytical and critical thinking skills.

Pedagogy: Case studies, group discussions, and assignments.

Public Policy

Unit – I

Concepts of Public Policy, Role of Public Policy, and the Process of Policy Making.

Unit – II

Concepts of Environmental Policy, Role of Environmental Policy, and the Process of Policy Making.

Unit – III

Concepts of Human Resource Policy, Role of Human Resource Policy, and the Process of Policy Making.

Unit – IV

Concepts of Agricultural Policy, Role of Agricultural Policy, and the Process of Policy Making.

Selected Readings

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M.Phil. (Public Administration)
Semester-I

Paper-4 (Optional)

Credits 4

Max. Marks: 100

(Theory: 80 – Term Paper: 20)

Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Paper: To provide a comprehensive understanding of the current administrative problems confronting the nation and to evaluate the effectiveness of administrative reforms.

Pedagogy: Case studies, assignments, projects, seminars, group discussions, and presentations.

Dynamics of Indian Administration

Unit – I

Administrative Structure and Processes: Central Government, State Government, Local Government, Judiciary, and Accountancy.

Unit – II

Administrative Reforms: Administrative Reforms Commission, Administrative Reforms Commission Report, Administrative Reforms Commission Report, Administrative Reforms Commission Report, Administrative Reforms Commission Report.

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M.Phil. (Public Administration)

Semester-II

Paper- 2 (Optional)

Credits 3

Max. Marks: 75
(Theory: 60 – Term Paper: 15)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objectives of the Course: To provide a comprehensive understanding of the role and functions of local government in India. The course aims to explore the historical development, structure, and functioning of local government institutions. It also seeks to analyze the challenges and opportunities faced by local government in the context of national development and decentralization. The course will cover the following areas:

Local Governance in India

Unit-I

Local Government in India: Evolution and Development. The course will explore the historical development of local government in India, from the early forms of local self-government to the present-day structure. It will also discuss the role of local government in the development of the country and the challenges it faces. The course will cover the following areas:

Unit-II

Local Government in India: Structure and Functioning. The course will explore the structure and functioning of local government in India. It will discuss the various types of local government institutions, their powers and functions, and the challenges they face. The course will cover the following areas:

Unit-III

Local Government in India: Challenges and Opportunities. The course will explore the challenges and opportunities faced by local government in India. It will discuss the role of local government in the development of the country and the challenges it faces. The course will cover the following areas:

Unit-IV

Local Government in India: Role and Functions. The course will explore the role and functions of local government in India. It will discuss the various types of local government institutions, their powers and functions, and the challenges they face. The course will cover the following areas:

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**M.Phil. (Public Administration)
Semester-II**

Paper-3 (Optional)

Credits 3

**Max. Marks: 75
(Theory: 60 – Term Paper: 15)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Course:

To provide a comprehensive understanding of the economic and administrative aspects of public enterprise management. The course aims to equip students with the knowledge and skills necessary to analyze and evaluate the performance of public enterprises, and to develop effective strategies for their management and reform.

Economic Administration and Public Enterprise Management

Unit-I

Role of Economics in Public Administration
Economic Theory for Government in Public Enterprise Management

Unit-II

Government's Role in Economic Development
Economic Policy and Public Enterprise Management

Unit-III

Public Enterprise Management
Government's Role in Public Enterprise Management

Unit-IV

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Selected Readings

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Journal

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New York Government in Economic Affairs
An official report on the activities of the
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Selected Readings

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