

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

M P Pub c Ad n strat on

e ester I

Paper I Ad n strat ve T eor es and T n ers

Cred ts

**T eory 6 T Max Marks 5
er Paper 5
e Hours**

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Pedafogy C ass oo eac n Paper Ass n ent Presentat ons Boo ev ews e nars

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C ass ca Approach

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Contr but on of E ton Mayo

n t II

Bureaucrat c Approach

Contr but on of Max eber obert Merton

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Be av oura Approach

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Selected Editions

Doc ME A o op o A n o n New Yor Harper and ow

Fry B on Herbert Fry B n b A n o n. o
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M P Pub c Ad n strat on

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Paper II Advanced esearc Met odo o y and esearc n Pub c Ad n strat on

Cred ts

T eory **M**ax Mar s
T er Paper **H** e Hours

Note **T** ere s a be quest ons n a **T** e cand date s requ red to atte pt any
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Obj ect ve of t e Course e object ves of t is paper are to acqu nt t e students w t t e
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Part II

Hypothesis Concepts types Features and Test
Application Concepts types size Application error
Evaluation Concept Evaluation and Process
Meta Analysis Concept Evaluation and Process

Part III

Methods of Data Collection Observations questionnaires and Interview
Secondary Data Documents and Content Analysis
Data Processing and Analysis including the Application of Computers
Report and Thesis Writing

Part I

Research in Public Administration
Application of Big Data Open Data and Analytics in Governance
Social Science Research and Public Policy

Selected Readings

Alford, Charles, Helen Marlett, Governments and Citizens Getting to Know Each Other
Open, Closed and Big Data in Public Administration

Garson G Dav d

Content I

Policy Choices: A Historical Progression
Policy Making Modes: Incremental, Stochastic, Rationalist Modes

Content II

Policy Environment in a Democratic Society
Agenda Setting: Globalization of Policy Agendas

Content III

Policy Making: Approaches and Processes
Policy Implementation: Approaches and Processes
Policy Evaluation: Approaches and Processes

Content I

Policy Analysis: Case Studies from India
The New Economic Policy
National Policy on the Elementary Sector
National Policy on Education
National Food Security Act

Selected Readings

- Anderson, James E. *Books and Politics*. Edited by New York: Huntington Library.
Co.
- Anderson, James E. *Books and Politics*. Edited by Boston: Houghton Mifflin.
- Ayyar, A. Dyanat. *Books and Politics*. New Delhi: Pearson.
- Basu, D. D. *Constitutional Economics*. Edited by New Delhi: Prentice Hall of India.
- Dowd, David P., Marsden, D. *Learning from Abroad: The Role of Policy Transfer in Contemporary Policy Making in India*. *Annals of the New York Academy of Sciences*.
A. G. N. S. on.
- Fischer, Fran. Mer, Gerard J. *Books and Politics*. Edited by New York: Oxford University Press.
O. O. S. on. A. G. N. S. on. A. G. N. S. on.
- Gerston, Larry N. *Books and Politics*. Edited by New Delhi: PHI Learning Private Limited.
- Government of India. *National Food Security Act*. Ministry of Law and Justice.
New Delhi.

Henry Nicholas b A n on n b A Ed t on New De t
PHI Pvt Ltd

H M c ae Ja es Hupe Peter L p n n b o o n n n
o n n

Stewart Joseph Jr. Head of David M. Lester
Appointments Board of Boston Adsworth Centre Learning

Members of Ministry of Government of India and National Aayoo and erstwhile Pannan
Commission

M.P. Public Administration Semester II

Paper I Dynamics of Indian Administration

Credits

Theory 6
Max Marks 50
Per Paper 5
Hours

Note There shall be questions in a The candidate is required to attempt any
questions from each part. All questions carry equal marks.

Objective of the Paper The attempt of this paper is to enable the students understand the current
issues and problems confronting the administration in India in the context of the nature and
working of the Indian political and administrative system.

Pedagogical Class room, e-learning, research paper, assignment, presentations, Book reviews,
seminars.

Unit I

Indian Political system, Parliamentary Democracy, Centre state relations,
Role of Judiciary and Judicial Accountability.

Unit II

Indian Administrative system, Administrative reforms in India,
Rights Based Approach to Service Delivery, Right to Information, Right to Education, Right to
Service.

Unit III

Good Governance, Institutes, Citizen Charter, Social Audit, E-Governance, Residual Framework
Document, FD.

Relevant Issues in Indian Administration, Administrative Ethics, Integrity, Anti-Corruption,
Institutes, NGO, Government Interface.

Part I

Office of Administration Development at grassroots level in the following areas

- Health
- Education
- Housing
- Environment

Selected leaders

Arora, A. S. K. Batra, A. S. K. ... Jaipur Mana Centre
Development Academy

Arora, A. S. K. Goyal, ... New Delhi
SriwaPraasthan

Arora, A. S. K. ... Jaipur
Aarey Publications

Basu, D. D. ...
Constitutional Education

Bhambhaniya, C. P. ...
Yashwantrao Chavan Publications

Chakrabarty, B. dyut ...
New Delhi Orientation

Chakrabarty, B. dyut ...
New Delhi ePublications

Chatterjee, ...
Cuttack Mervin Associates

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Dr. Anandan Decentralisation and Local Governments: The Indian Experience
New Delhi: Orient Black Swan

Dr. Katar Department of Economics, New Delhi: Sage

Dr. Kulkarni, Tejaswini Foran, Bombay: New Delhi: New Age International

Dr. B. Ed. C. Japan, Department of Economics, New Delhi: New Age International

M.P. Public Administration Semester II

Paper - B Economic Administration and Public Enterprise Management

Credits

Theory 6
Max Marks 50
Per Paper 5
Hours

Note: There shall be three questions in a set. The candidate is required to attempt any two questions from each set. All questions carry equal marks.

Objective of the Course: This specialised paper attempts to make the students understand various issues, problems and approaches of economic policy with the emphasis on the analysis and performance of public enterprises. The students are also made aware of Public Enterprise Reforms including theory and practice of privatisation.

Unit I

The Nature and Scope of Economic Administration
The Economic Justification for Government Intervention: Traditional and New Approaches

Unit II

Globalisation with special reference to World Trade Organisation
Economic Policies: Fiscal, Monetary and Industrial

Unit III

Public Enterprise Management: Organisation, For-Profit Government Boards, Parastatals and Government Control over Public Enterprises

Content

Public Enterprise Performance in India
Public Enterprise Reforms
Privatization: Theory, Policy and Practice
Education: A National Challenge and Strategy

Selected Readings

Baccetta Marc, Jansen Mar on Jansen *Journal of International Labour Organization*
Witzer and International Labour Organization and Trade Organization
https://www.wto.org/en/press/releases/boospe/soc_sus_e.pdf

Guhan B. A Study of Privatization in India. Guhan, Jyoti and J
Bharadwaj. *Journal of Indian Economic Association*. Jaipur: Rawat Publications

Government of India *Open to All* New
Devi Pannan
Consultants on <http://pannancosson.com/aboutus/committee/vo.pdf>

Greater London Authority *Open to All* 11

http://www.c.u.edu/PDF/es/PE/CIEP/wor_n_paper/Fsca/on_nst_tut_ons/Burde_nEta.pdf

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M P Pub c Ad n strat on
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Cred ts

Max Marks 5

T eory 6 T er Paper 5
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Obj ect ve of t e Course his paper atte pts to fa ar ze t e students w t rvar ous portant
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 of Non Govern eta Or an sat ons n t ese areas w a so be d scussed

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 Gender Bud et n

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Content

National Rural Livelihood Mission NRLM
Mahatma Gandhi National Rural Employment Guarantee MNREGA
Welfare of the Aged and Disabled
Substitution of People with WHI AID

Selected Readings

Books

Basu D D Introduction to the Constitution of India and ed Guraoon LexisNexis

Bava N Non Governmental Organization in Development Theory and Practice New
Delhi Kanishka

Bax Pare B Crisis and Change in Contemporary India New Delhi Jaie
Publications

Doornbos M Kavraj eds Dynamics of State Formation New Delhi Jaie
Publications

Gha D Socia Development and Public Policy A study of some successful

Research Reports

NDP HI and the Law in India: A Scan of Laws that Create the
 Framework www.nundp.org/content/nd/en/online-library/healthiv and the law that

NDP HI related to a research in India: Current Knowledge Gaps and