

PANJAB UNIVERSITY, CHANDIGARH

Outlines Of Tests, Syllabi And Courses of Reading For Maste

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Essential Readings:

An rson J E E , **Public Policy Making: An Introduction** Boston, Hou ton M K n
Co pany

B r rson t r J , **Teaching Public Policy: Theory, Research and Practice**
stport I, Gr nwoo r ss

B r an o as A E , **An Introduction to The Policy Process: Theories, Concepts,
And Models of Public Policy Making** Ar on ,

C an r Dy o as E , **Understanding Public Policy** n apor , arson E ucat on

Dunn a E , **Public Policy Analysis** w Yor , out

Dy r , **Understanding Public Policy** t E t on A, r nt c Ha
F sc r

H , M c a , E , **The Public Policy Process** Har ow K, arson E ucat on t E t on

apru K , **Public Policy: Formulation, Implementation and Evaluation** w D ,
t r n ub s r s pp

Further Readings:

As Kr Dou E , **History and Context in Comparative Public Policy** It aca Y,
n v rs ty o K ttsbur r ss

Bar ac Eu n , **The Implementation Game: What Happens After a Bill Becomes a
Law** Ca br MA, MI

Bar r Ant ony an B Guy t rs s , **The Politics of Expert Advice: Creating,
Using, and Manipulating Scientific Knowledge for Public Policy** It ca Y, n v rs ty o K
ttsbur r ss

Barry M. C. **Breaking Through Bureaucracy: A New Vision for Managing in Government** Bryn Mawr, PA: Bryn Mawr College, 1997.

Dror Y. **Public Policy Making Reexamined.** Oxford: Transaction Publications, 1997.

John T. **Analysing Public Policy** London: Routledge, 1997.

Karen E. **How Changes Happen – Or Doesn't: The Politics of US Public Policy** Boulder, CO: Lynne Rienner Publishers, 1997.

Lasswell Harold A. **A Preview of Policy Sciences** New York: Elsevier, 1997.

Lynn D. **The Policy Sciences** London: Sage Publications, 1997.

Lynn D. **The Policy making Process** London: Sage Publications, 1997.

McCool Dan C. **Public Policy Theories, Models, and Concepts. An Anthology** London: Sage Publications, 1997.

Rawls John **A Theory of Justice** Harvard University Press, 1971.

Richard A. **The Art of Political Manipulation** New Haven, CT: Yale University Press, 1997.

Kurt Jay M. **International Encyclopedia of Public Policy and Administration** St. Vincent: Westview Press, 1997.

Dror Y. **Public Policy making Re-examined** London: Francis Taylor, 1997.

Carson C. and Crahan J. **Policy diffusion: seven lessons for scholars and practitioners.** *Public Administration Review* 57(1), 1997.

Aronson M. **Dynamics of leadership in public service: Theory and practice** London: Sage Publications, 1997.

Paper II: Research Methodology

Objectives: This course is designed to provide students with basic knowledge and skills in research methodology. The course is designed to provide students with a solid foundation in research methodology, including the design of research projects, data collection, and analysis. The course is designed to provide students with a solid foundation in research methodology, including the design of research projects, data collection, and analysis.

Teaching Pedagogy: Classroom teaching will be supplemented by seminars, class discussions, and reports. The course will be taught through a combination of lectures, seminars, and practical exercises.

INSTRUCTIONS FOR PAPER SETTERS AND THE CANDIDATES

The following instructions apply to the setting of the paper and the candidates. The paper should be set in a way that is fair and equitable to all candidates. The paper should be set in a way that is fair and equitable to all candidates. The paper should be set in a way that is fair and equitable to all candidates.

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Part I: Fundamentals of Social Research:

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- s arc M t o s, r ary Data, Int rv w Cas tu y, bs rvat on u st onna r
- con ary Data, Docu ntş Gov rn nt Dar ş Data, Ko Int rn t

n t I , **Data Processing and Report Writing:**

- Data roc ss n , E t n, Co n, C ass, Kcat on an abu at on
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Paper III: Political Parties and Electoral Process

Objectives: This course aims to create awareness about the political and electoral process with special reference to India.

Teaching Pedagogy: Classroom teaching will be supplemented by seminars, class discussions, and papers.

Essential Readings:

Arora B an rn y D s **Multiple Identities in a Single State: Indian
Federalism in Comparative Perspective** D .Konar

Paper IV: Practical Skills in Governance and Leadership

Objectives. This course aims to provide practical skills training, public speaking, communication and conflict analysis, self-awareness, and leadership. Course to be offered by the following departments:

Evaluation and Pedagogy. This paper will be prepared by the following departments: Management, Economics, Law, Political Science, Public Administration, and Social Work. Each student will be required to submit assignments and projects. Each assignment and project will be evaluated by a Board of Examiners constituted by the Coordinator, MA in Governance and Leadership Course, and two external members approved by the Council.

Part I. Introduction to Decision Making

- 1. Introduction to Decision Making
- 2. Characteristics of Decision Making
- 3. Importance of Decision Making
- 4. Decision Making in Organizations

Part II. Communication

Part III. Communication Skills: Oral and Written Communication

- 1. Introduction to Communication
- 2. Communication in Organizations
- 3. Communication Skills: Oral and Written

Part IV. Conflict Resolution: Group and Organizational Conflict

Part V. Management