

M.Phil. (Public Administration)

Semester-I

Paper-I:Administrative Theories and Thinkers

Credits 3

Max. Marks: 75
(Theory: 60 – Term Paper: 15)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Course The objective of this paper is to enable the students understand from a critical point of view the contribution of administrative thinkers in the field of Public Administration. The attempt would be to discuss the contribution of each thinker in complete detail.

Pedagogy: Class room, e-learning, Paper Assessment, Presentations, Book Assessment

Selected Readings

D. McClellan, *Adaptation and Evolution*, New York: Harper and Row

Fry, B. *On Herbert A. Fry*, New Jersey: Chilton House Publishers

Gross, Bertram, *On O. Gross*, New York: Free Press

Jordan, Grant, *Asford N. Eds*, London: Printer Publishers

Lynch, D. *As D. D. C. E. J. Eds*, New York: Marcel Dekker Inc

Lynn, N. B. *Days y. A. Ed*, *b. A. n. on. o. D. p. ne* New York: East West Press

Natanson, M. *Ed. no. no. on. o. n.* Evanston: Northwestern University Press

N. S. Anen, *a. A. B. on. p. n. o. n. n.* Chicago: Atherton

Osborne, David, *Gaebler. n. n. n. o. n. n. o. n. p. n. a. p.* Addison-Wesley

Peters, O. *b. on. on. n.* London: Macmillan

Prasad, Prasad, *A. n. n. n.* New Delhi: Northern Publishers Pvt. Ltd.

Pu. D. H. C. son, D. J. H. n. n. s. C. *on O. on. on.* Harmondsworth: Penguin

Tab, N. Jac. et al. *Eds. on. o. o. b. A. n. on. rd. ed. t. on.* New York: Marcel Dekker Inc

Tosenbloom, David, Kravtsov, Robert, Chern, Richard, Tosenbloom, David, H. *b. A. n. on. n. n. n. n. o. n. n. b. o.*

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M.Phil. (Public Administration)

Semester-I

Paper-II: Advanced Research Methodology and Research in Public Administration

Credits 4

Max. Marks: 100

(Theory: 80 – Term Paper: 20)

Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Course: The objectives of this paper are to acquaint the students with the advances in the field of Research Methodology and develop research methodology for undertaking research in social sciences in general and in a discipline in particular.

Pedagogy: Class room teaching, Paper Assignment, Presentations, Book reviews, seminars

Unit – I

Philosophy of social sciences
 Approaches to social sciences research quantitative and qualitative
 Inter disciplinary research in social sciences qualitative and Approaches
 selection and Formulation of research problem under quantitative and qualitative research
 approach
 research synopsis Concept Formulation and return

Unit – II

Hypothesis Concepts types Features and Estimation
Application Concepts types Regression Application Error
Regression Analysis Concept Estimation and Process

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**M.Phil. (Public Administration)
Semester-I**

Paper-III: Public Policy

Credits 3

**Max. Marks: 75
(Theory: 60 – Term Paper: 15)
Time: 3 Hours**

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Paper: This course sees to update the scholars on the state of policy sciences the e er n po cy concerns and the r oba d ens ons re nforce the understand n of the wor n of the pub c po cy processes and the env ron ent w t spec a reference to Ind a Po cy ana yss w be understood as a too of research and eva uat on w t the ep of

assignment work the pedagogy will include seminars through which the scholars will share their conceptual understanding and experiences from the field and learn from and repeat other

Pedagogy: Class room teaching Paper Assignment Presentations Book reviews seminars

Unit – I

Policy concerns A Historical Process
Policy Making Models Incremental Model Statist Model

Unit – II

Policy Environment and Democratic Society
Agenda setting Globalization of Policy Agendas

Unit – III

Policy Making Approaches and Processes
Policy Implementation Approaches and Processes
Policy Evaluation Approaches and Processes

Unit – IV

Policy Analysis Case studies from India
The New Economic Policy
National Policy on the Elementary Sector
National Policy on Education
National Food Security Act

Selected Readings

- Anderson James E. *Education*. New York: Holt Rinehart and Winston, 1970.
- Anderson James E. *Education*. Boston: Allyn and Unwin, 1970.
- Ayyar Madhavan. *Education in India*. New Delhi: Pearson Education, 1990.
- Basu D D. *Constitution of India*. New Delhi: Prentice Hall of India, 1990.
- Dowling David P. *Learning from Abroad: The Role of Policy Transfer in Contemporary Policy Making in India*. Ann Arbor, Michigan: University of Michigan Press, 2000.
- Fischer Franz. *Education in India*. New York: Basic Books, 1990.
- Frans J. *Education in India*. New York: Basic Books, 1990.

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n on New De 'r Oxford n vers ty Press

Rose, Donald B. *Administrative Management*. New Jersey: Prentice-Hall, 1973.

Datta, R. *Cost of Implementation of the National Food Security Act*. New Delhi: Administrative Publications, 1977.

DeWitt, Paul. *Administrative Management*. 2nd Edition. New York: McGraw-Hill, 1973.

Stewart, Joseph Jr. and David M. Lester. *Administrative Management*. Boston: Allyn and Unwin, 1973.

Institutes of Ministers of Government of India and National Academy of Administrative Sciences. *Administrative Management*. New Delhi: Administrative Publications, 1977.

M.Phil. (Public Administration)
Semester-II

Paper-IV: Dynamics of Indian Administration

Credits 3

Max. Marks: 75
(Theory: 60 – Term Paper:15)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Paper:

Unit – III

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Unit – IV

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Selected Readings

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Unit-I

Local Governance in Finance, Evolution and Constitutional Framework, Decentralization Concept and its role of state in the current scenario of Globalization and change of Civil Society

Unit-II

Policies and Administrative structure for Local Governance
Issues relating to Autonomy vs Control, Personnel, Finances and Local Planning

Unit-III

Rural Problems, Causes to Rural Development
Major Programmes for Rural Development

Unit-IV

Urban Problems, Causes and Urban Planning and Management
Urban Growth and Major Programmes for Urban Development

Selected Readings

- Ahuja, A. S., Arjun, Kapur, J. V., Mohanty, P. K. Eds. *Local Government in India*. New Delhi: Alpha
- Coquelin, Ian. *Local Government in India*. London: Batsford
- Datta, M. *Local Government in India*. Jaipur: Rawat Publications
- Das, D. K. *Local Government in India*. New Delhi: Deep and Deep
- Dedde, Jaya. *Local Government in India*. Jaipur: Rawat Publications
- Everett, John. *Local Government in India*. New Delhi: Star Publications
- Govt. of India. Ministry of Personnel, Public Grievances and Pensions. *Report on Local Governance*
- Govt. of India. Ministry of Personnel, Public Grievances and Pensions. *Report on State and District Administration*
- Govt. of India. Report of the Working Group on Urban Local Bodies. *Five Year Plan*. Committee on Urban Development and Management
- Gupta, D. N. *Local Government in India*. New Delhi: Concept

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D n o n B on K Oxford n vers ty Press

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Unit-I

The Nature and Scope of Economic Administration
The Economic Justification for Government Intervention - Traditional and New Approach

Unit-II

Globalization with special reference to world trade Organization
Economic Policies - Fiscal, Monetary and Industrial

Unit-III

Public Enterprise Management - Organization, Forms, Government Boards, Parliamentary and Government Control over Public Enterprises

Unit-IV

Public Enterprise Performance Indicators
Public Enterprise Reforms
Privatization - Theory, Policy and Practice
Evaluation - Justification, Incentives and Theory

Selected Readings

Baccetta Marc, Jansen Mar on Jansen, *The Role of Labour in International Trade Organization*
<https://www.wto.org/en/series/ebook/2018/ebook201801.pdf>

Guan B, *Global Audit of Privatization in India*, Guan J, *Government and J*
Practical Issues in Privatization, Jaipur: Rawat Publications

Government of India, *Report on the Committee on Public Enterprises*, New
Delhi: Pannan
Consultants on <http://pannan.com/consultancy/about-us/company-profile.pdf>

Greater London Authority, *Greater London Authority: The Role of the Public Sector in Economic Development*
<https://www.london.gov.uk/sites/default/files/annual-report-2017-18/public-sector-intervention.pdf>

Kaur, *The Role of Public Enterprises in Economic Development*, New Delhi: Macmillan

Kynveid Peat, Marwick Goerdeer KPMG, *India Public Sector Enterprises: A Study*, India: KPMG

Matthew B. L. ... *Journal of International Business Studies*

Office of Far ... *Journal of International Business Studies*
<https://www.ovu.gov.au/overnment-upoads-system-upoads-attachment-data-file-OF.pdf>

Parer David ... *Journal of International Business Studies*
Edward

Robbins Don ... *Journal of International Business Studies*
New York
<http://www.unt.edu/academic/Perpustakaan/Daftar-PUBLIC-POLICY-Public-Administration-and-public-policy-Handbook-of-Public-ector-Economics.pdf>

Astry K. D. ... *Journal of International Business Studies*
New Delhi

United Nations ... *Journal of International Business Studies*
New York
<https://pub.cad.un.org/pub/cad/ons/content/PDFs/ELibrary/Archives/EGM/Pub.c/Enterprises/reserved/Challenges-and-New-Opportunities.pdf>

World Trade Organization ... *Journal of International Business Studies*
Geneva
<https://www.wto.org/en/series/ebooks/pub.c/forum/e.pdf>

Journal

Baldwin Robert ... *Journal of International Business Studies*
Oxford University Press

Bass Herbert ... *Journal of International Business Studies*
Management and Control

Ban for International ... *Journal of International Business Studies*
Geneva
<http://www.bis.org/pub/bppdf/bispap.pdf>

Basu Kausik ... *Journal of International Business Studies*
Chennai
<http://www.austlii.edu.au/au/other/australian/economic/association/Lecture.pdf>

Deardorff Alan ... *Journal of International Business Studies*
Cambridge
<http://sites.harvard.edu/fs/docs/cbtop.c/files/Foder/Deardorff-tern.pdf>

Guan B ... *Journal of International Business Studies*
Mexico
Editor's Introduction

Guilan B Performance of Public Enterprises: An Assessment of Indonesia's Experience
Journal of Asian Development

LaNewanMK Government Intervention in the Economy: A Comparative
Analysis of Singapore and Hong Kong
Journal of Asian Development
[http://www.ess.edu/courses/po/ra.pdf](#)

Lou Kuotsa Administration Reform and Economic Development: Concepts
Issues and the National Experience
Journal of Asian Development Available Online at
http://www.unta.ac.id/dfes/Perpustakaan/Daftar_PUBLIC_POLICY_Pubc_Adminstraton_and_pubc_pocyc_Handbook_of_Pubc_ector_Economics.pdf

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Journal of Asian Development

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Journal of Asian Development
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M.Phil. (Public Administration)

Unit-II

Welfare State Concept and Philosophy
Impact of Globalisation on Welfare State with special reference to Developing Countries
Gender Budgeting

Unit-III

Public Resource Allocation for Women Child Welfare in India
Women and Child Development Policies and Programmes
Integrated Child Development Services ICD
National Health Mission NHM

Unit-IV

National Rural Livelihood Mission NRLM Jan Dhan Yojana
Mahatma Gandhi National Rural Employment Guarantee MNREGA
Welfare of the Aged and Disabled
Substitution of People even with HI AID

Selected Readings

- Basu D D Introduction to the Constitution of India 2nd ed Gururam LexisNexis
- Bavani Non Governmental Organisations in Development Theory and Practice New
Delhi Kanishka
- Bax Parey B Crisis and Change in Contemporary India New Delhi Jaie
Publications
- Doornbos M Kavraj eds Dynamics of State Formation New Delhi Jaie
Publications
- Gardner Social Development and Public Policy A study of some successful
Experiences New York Macmillan Press
- Indian Institute of Banking and Finance Micro Finance Perspective and Operationsnd
Edition Mumbai Macmillan Publishers India Private Limited
- Lavette M Pratt A eds Social Policy Theories Concepts Issues London
Jaie Publications
- Lavette M Chae Pratt A eds Social Policy A Conceptual and Theoretical
Framework London Jaie Publications
- Janwan Verma N Gan Deep eds Efficacy of Financial Inclusion Policies and
Way Ahead Chandigarh CIDA
- Jan Artya Dreze Jean An Uncertain Glory India and Its Contradictions
London Allen Lane

Dr. G. Anshu, *Social Movements in India: A Review of the Literature*, 2nd Edition, New Delhi: Sage Publications

Dr. P. K. Paul, *Principles of Social Welfare: An Introduction to Planning about the Welfare State*, 2nd Edition, New Delhi: Sage Publications

Dr. P. K. Paul, *Social Policy: Theories and Approaches*, Revised and Expanded Edition, Jaipur: Rawat Publications

Websites

- Ministry of Health and Family Welfare: www.mohfw.nic.in
- Ministry of Social Justice and Empowerment: www.socajustice.nic.in
- Ministry of Women and Child Development: www.wcd.nic.in
- United Nations Development Programme: www.un.org or www.drundp.org

Research Reports

NDP, *Health and the Law in India: A Scan of Laws that Create the Framework*, www.un.org/content/nd/en/library/health/vivandthelaw

NDP, *Health-related research in India: Current Knowledge Gaps and Recommendations*, www.un.org/content/nd/en/library/health/research, www.un.org/content/nd/en/library/health/research, www.un.org/content/nd/en/library/health/research

NDP, *MGNREGS: A Review II: An Antology of Research Studies*, www.un.org/content/nd/en/library/poverty/nre/sa/ee/sa, www.un.org/content/nd/en/library/poverty/nre/sa/ee/sa, www.un.org/content/nd/en/library/poverty/nre/sa/ee/sa, www.un.org/content/nd/en/library/poverty/nre/sa/ee/sa

M.Phil. (Public Administration)

Semester-II

Paper-VI (Compulsory): Dissertation

Credits 8

Max. Marks: 200

The Dissertation division of the University shall be as under:

Research studies in preparation and presentation	marks
Dissertation evaluation	marks
viva voce Examination	marks