

DEPARTMENT OF PUBLIC ADMINISTRATION, PANJAB UNIVERSITY CHANDIGARH
M.Phil. Syllabus (Public Administration) 2019-20

M.Phil. (Public Administration)

Semester-I

Paper-I:Administrative Theories and Thinkers

Credits 3

Max. Marks: 75
(Theory: 60 – Term Paper: 15)
Time: 3 Hours

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Shafritz Jay M. Russell E.W. & Borick Christopher P. 2006. *Public Administration: A Text and Cases*. 8th edition. New York: Routledge.

Silverman David. 1997. *Public Administration: A Text and Cases*. London: Heinemann.

Singh R.N. 2002. *Public Administration: A Text and Cases*.

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European Commission 2 ~~Creating~~ Value through Open Data Brussels: European Commission

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Unit – II

Policy Environment in a Democratic Society
Agenda Setting; Globalization of Policy Agendas

Unit – III

Policy Making: Approaches and Processes
Policy Implementation: Approaches and Processes
Policy Evaluation: Approaches and Processes

Unit – IV

Policy Analysis Case Studies from India:

- i The New Economic Policy 99
- ii National Policy on the Voluntary Sector 2 7
- iii National Policy on Education 986
- iv National Food Security Act. 2

Selected Readings

Anderson, James E. 2 1 b o 4 n 6th Edition New York : Houghton Mifflin
Co.

Anderson, James E. 2 1 b o 4 n 7th Edition Boston : Wadsworth

Ayyar, Vaidyanathan R. V. 2 9 1 b o 4 n n . n 4 New Delhi: Pearson

Basu, D. D. 2 2 Con on o n 4 2th Edition New Delhi: Prentice Hall of India

Dolowitz, David P. & Marsh, D. 2 Learning from Abroad: The Role of Policy Transfer in
Contemporary Policy Making In o n 4 n . An n n 4 on 4 o n 4 o o 4 n 4
A 4 n 4 on. —

Fischer, Frank. Miller, Gerald J. & Sidney, Mara S. 2 7

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Lester, James P. & Stewart, Joseph 2006. *Public Administration: An Introduction to the Theory and Practice*. Second Edition. Belmont: Wadsworth Thomson Learning.

Malhotra, Rajeev 2014. *Public Administration: A Text and Cases*. New Delhi: Oxford University Press.

Mathew, C.K. 2009. *Food Security Act in Sleep Mode*. New Delhi: Sage Publications.

Mishra, Prachi 2009. *Public Administration: A Text and Cases*. New Delhi: Oxford University Press.

Moran, Michael Rein, Martin & Goodin, Robert E. 2006. *Public Administration: A Guide to Theory, Research and Practice*. New York: Oxford University Press.

Munger, Michael C. 2006. *Public Administration: A Text and Cases*. New York: W.W. Norton & Company.

Nagel, Stuart S. 1999. *Public Administration: A Text and Cases*. New York: St. Martin Press.

Narayanan, Sudha 2004. *The National Food Security Act vis-à-vis the WTO Agreement on Agriculture*. New Delhi: Sage Publications.

Parsons, Wayne 1996. *Public Administration: A Text and Cases*. London: Edward Elgar Publishing Limited.

Peters, B. Guy & Pierre, Jon 2006. *Public Administration: A Text and Cases*. London: Sage Publications.

Peters, B. Guy, Frans, K.M. & Van Nispen, Ed. 1998. *Public Administration: A Text and Cases*. London: Edward Elgar Publishing Limited.

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Semester-II

Paper-IV: Dynamics of Indian Administration

Credits 3

Max. Marks: 75
(Theory: 60 – Term Paper:15)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Paper: The attempt of this paper is to make the students understand the current issues and problems confronting the administration in India in the context of the nature and working of the Indian political and administrative system—

Pedagogy: Class Room Teaching. Research Paper Assignment. Presentations. Book Reviews & Seminars—

Unit – I

Indian Political System: Parliamentary Democracy: Centre State Relations
Role of Judiciary and Judicial Accountability

Unit – II

Indian Administrative System; Administrative Reforms in India
Rights Based Approach to Service Delivery: Right to Information; Right to Education; Right to Service

Unit – III

Good Governance Initiatives: Citizen Charter; Social Audit; E Governance; Results Framework Document RFD
Select Issues in Indian Administration: Administrative Ethics; Integrity; Anti Corruption initiatives; NGO Government Interface

Unit – IV

Role of Administration in development at grassroots level in the following areas:

- i Health
- ii Education
- iii Housing
- iv Employment and Skill Development

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Selected Readings

Arora Ramesh K & Batra Satish K 2002 *Public Administration in India* Jaipur: Management Development Academy

Arora Ramesh K & Goyal Rajni 1999 *Public Administration in India*

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Khilnani, Sunil Reprint 2004 — New Delhi: Penguin Books —

Maheshwari S.R. — 2004 — New Delhi: Orient Longman —

Sastry, R. Gangadhara — 1994 — Hyderabad: Sailatha Book House —

Second Administrative Reforms Commission <http://arc.gov.in>

Websites of Ministries of Government of India and NitiAayog and erstwhile Planning Commission

Paper- V(a): Local Governance in India

Credits 3

Max. Marks: 75

(Theory: 60 – Term Paper: 15)

Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objectives of the Course: Local Governance which has traditionally been the core area of Public Administration will be taught to the students from the historical perspective — The constitutional provisions as well as political and administrative structure for local governance will also be taught to the students — The students will also be made aware of the important areas like rural and urban development and the role of Non Governmental Organisations —

Unit-I

Local Governance — Significance, Evolution and Codification — 2007 — 2017 — 2018 — 2019 — 2020

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Selected Readings

Bacchetta. Marc & Jansen. Marion Jansen — 2 —

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Paper-V(c): Dynamics of Social Administration

Credits 3
Max. Marks: 75

(Theory: 60 – Term Paper: 15)
Time: 3 Hours

Note: There shall be 8 questions in all. The candidate is required to attempt any 4 questions, 1 from each Unit. All questions carry equal marks.

Objective of the Course: This paper attempts to familiarize the students with various important aspects of social administration in India particularly social welfare and social change. The role of Non Governmental Organisations in these areas will also be discussed.

Unit-I

Social Development and Social Change: A theoretical perspective
Social Policy: A Theoretical Perspective
Role of Non Governmental Organisations in Social Administration and Development
Human Development in India: Health, Education and Gender Inequalities

Unit-II

Welfare State: Concept and Philosophy
Impact of Globalisation on Welfare State with Special Reference to Developing Countries
Gender Budgeting

Unit-III

Public Resource Allocation for Women & Child Welfare in India
Women and Child Development: Policies and Programmes
Integrated Child Development Services ICDS
National Health Mission NHM

Unit-IV

National Rural Livelihood Mission NRLM, Jan Dhan Yojana
Mahatma Gandhi National Rural Employment Guarantee MNREGA
Welfare of the Aged and Disabled
Rehabilitation of People living with HIV AIDS

Selected Readings

Books

Basu, D.D. 2002 Introduction to the Constitution of India 2nd ed Gurgaon: LexisNexis
Bava, N. 2008 Non Governmental Organization in Development: Theory and Practice New Delhi: Kanishka

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UNDP 2 2 2 4 MGNREGA Sameeksha II: An Anthology of Research Studies
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anthology of research studies 2 2 2 4.html

M.Phil. (Public Administration)

Semester-II

Paper-VI (Compulsory): Dissertation

Credits 8

Max. Marks: 200

The Dissertation division of marks shall be as under:

i	Research design preparation and presentation	2 marks
ii	Dissertation evaluation	marks
iii	Viva Voce Examination	2 marks
